### Are Trainees Guaranteed A Job At The End Of Training?

No, trainees are NOT guaranteed nor are they promised a potential job. The application for training includes an affidavit that the trainee must agree to acknowledge there is no guarantee or promise of a job from the training. However, the skills obtained or learned are transferable and can be beneficial in building a solid work history and résumé.

### Why Should I Participate?

Return to Work is a win-win for both the employer and trainee. Trainees get a chance to develop new skills or learn how to use their existing skills in a new industry. Trainees get "a foot in the door" – the opportunity to show a potential employer their work ethic and fit with the workplace. Trainees who pursue these opportunities show a potential employer their skills and their interest in the employer's company and that they are motivated to secure gainful employment.

### **NHES Offices**

#### Berlin

151 Pleasant Street, 03570-2085 Telephone: 752-5500 Fax: 752-5536 **Claremont** 

404 Washington Street (P.O. Box 180) 03743-0180 Telephone: 543-3111 Fax: 543-3113

**Concord** 45 South Fruit Street, 03301-4857 Telephone: 228-4100 Fax: 229-4353

**Conway** 518 White Mountain Highway, 03818-4205 Telephone: 447-5924 Fax: 447-5985

**Keene** 149 Emerald Street Suite Y, 03431-3662 Telephone: 352-1904 Fax: 352-1906

**Laconia** 426 Union Avenue, 03246-2894 Telephone: 524-3960 Fax: 524-3963

**Littleton** 646 Union Street, Suite 100, 03561-5314

Telephone: 444-2971 Fax: 444-6245

**Manchester** 300 Hanover Street, 03104-4957 Telephone: 627-7841 Fax: 627-7982

Nashua 6 Townsend West, 03063-1217

Telephone: 882-5177 Fax: 880-5256 Portsmouth

2000 Lafayette Road, 03801-5673 Telephone: 436-3702 Fax: 436-3754

**Salem** 29 South Broadway, 03079-3026

Telephone: 893-9185 Fax: 893-9212 Somersworth

6 Marsh Brook Drive, 03878-1595 Telephone: 742-3600 Fax: 749-7515

NH Employment Security is an Equal Opportunity Employer and complies with the Americans with Disabilities Act. Auxiliary aids and services are available upon request of individuals with disabilities. TDD ACCESS RELAY NH 1-800-735-2964. NH Employment Security is a proud member of America's Workforce Network & NH WORKS. www.nhes.nh.gov

NHES 0340 R-10/18

## Information for **Trainees**

Return to Work Initiative

WÖRKING



"We're working to keep New Hampshire working"



# What Is The Return To Work Initiative?

Allows eligible unemployed claimants to continue to receive their unemployment benefits while receiving up to 6 weeks (24 hours per week maximum) of training.



### Who Is Eligible?

All unemployed NH residents and individuals collecting NH unemployment compensation benefits may continue to receive benefits while participating in the Return to Work program.

**Note:** Claimants with a definite recall date within 6 weeks and those who do not register for employment services because they get their work through a hiring hall are not eligible for this program.

# How Much Do I Get Paid For Training?

The training is unpaid. Trainees must agree not to accept any wages or payment in kind for the training.

### Where Do I Find Opportunities?

Trainees can find their own Return to Work training opportunities with employers or they can use the Job Match System to identify opportunities. Look for opportunities from employers in new industries and /or those that provide new opportunities to utilize your transferable skills. Both full-time and part-time positions are acceptable (no less than 20 hours).

### How Do I Get Started?

First, the trainee finds an employer that has the experience or uses the skill that they would like to develop. Attend a mandatory orientation. Approach the employer with the Employer Brochure. Both the employer and trainee complete an application for NHES authorization. Once the training opportunity is authorized, begin your up to six week training.

### What Skills Can I Obtain?

The possibilities are endless! Obtain a new skill or integrate your current skills into a new industry. Be creative, this is a new opportunity.



### Will I Receive Supervision?

Yes, part of the employer's agreement, and condition of NHES authorization is that the employer will provide training and supervision.

### **How Do I Collect My Benefits?**

Claimants can apply for UI compensation while in a pre-authorized training program. Claimants are subject to all the same eligibility requirements as those not participating in a training program. Claimants must remain eligible for unemployment compensation, continue to file for weekly benefits, and continue an active job search. Work search logs will be collected during the training period.