

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EMPLOYMENT SECURITY (NHES)

REQUEST FOR PROPOSAL  
RFP# NHES 2020-02 ISSUED 11-23-2020  
ROOFTOP & PERIMETER SNOW REMOVAL SERVICES

ADDENDUM #1  
RESPONSE(S) TO QUESTION(S)

---

- 1) **Are bonds required? Bid bond or Performance and Payment? If so, what is the percentages?**

NHES Response: No.

- 2) **Can the bid be submitted electronically or faxed?**

NHES Response: Due to the pandemic, NHES will permit electronic proposal submissions. Proposals must be submitted by the new deadline of December 14, 2020 (referenced in question #4 below). The email address to submit proposals to is [rfp@nhes.nh.gov](mailto:rfp@nhes.nh.gov).

- 3) **Is it intended that the roof contractor would have a plow the snow from the bldg after it is removed from the roof or just using a snowblower to remove the fallen snow from entrance ways and walkways? Would it be the responsibility of each bldg or the contractor to plow the snow?**

NHES Response: Per page 2 paragraph 5 of the RFP document, snow removed from roofs and deposited into walkways, parking areas, or in front of HVAC equipment, generators or windows, must be removed. There are six (6) facilities that require snow removal from roofs. There is one (1) additional facility with a metal roof for which only perimeter snow removal may be required.

Additionally, per page 3 paragraph 1 of the RFP document, except for Somersworth and Nashua locations, removal of shoveled snow from facilities should be done immediately if possible, but always within 48 hours.

- 4) **Do you anticipate extending the bid due date?**

NHES Response: The proposal submission deadline will be extended to Monday, December 14, 2020.

- 5) **What additional details are you willing to provide, if any, beyond what is stated in bid documents concerning how you will identify the winning bid?**

NHES Response: Proposal evaluation details are provided in Section 6 of the RFP document.

- 6) **Was this bid posted to the nationwide free bid notification website at [www.mygovwatch.com/free](http://www.mygovwatch.com/free)?**

NHES Response: No, the RFP was posted to the following two statewide websites in NH as well as emailed to approximately 160 registered vendors doing business in NH.

<http://www.nhes.nh.gov/media/requests-for-bids.htm>

<https://apps.das.nh.gov/bidscontracts/bids.aspx>

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EMPLOYMENT SECURITY (NHES)

REQUEST FOR PROPOSAL  
RFP# NHES 2020-02 ISSUED 11-23-2020  
ROOFTOP & PERIMETER SNOW REMOVAL SERVICES

ADDENDUM #1  
RESPONSE(S) TO QUESTION(S)

---

7) Other than your own website, where was this bid posted?

NHES Response: Please see response to question #6 above.

**CONTACT: Jill D. Revels, Business Administrator  
New Hampshire Employment Security  
(603) 229-4449**

Vendor \_\_\_\_\_ Address \_\_\_\_\_

By: \_\_\_\_\_  
(This document must be signed) (Title)

\_\_\_\_\_  
(Please print or type name) Tel. No. \_\_\_\_\_