

Driver Education Instructor, Motor Vehicle Schools

Successfully instruct students to safely operate a motor vehicle in various traffic environments and conditions. Attain student familiarity and understanding of laws, rules and regulations and the natural laws and limitations that foster their development. Work towards a socially responsible vehicle operator, who minimizes risk factors through positive decision making. Use the latest best practices in instruction to obtain objectives from a clearly defined curriculum. Employ a variety of instructional techniques in the classroom and in-vehicle to ensure student comprehension and success. Support an understanding of attitude and health-related issues on the thought and driving process and obtaining competence in safely operating a motor vehicle.

Legislation

Statutes: NH RSA 21-P:14,I(a)-(h) and 263:45
Administrative Rules: Chapter Saf-C 3100

Certification Requirements

Provisional Instructor Certificate-Driver Education (Saf-C 3105.01)

(valid two years)

- Complete three, three-credit courses at Keene State College or White Mountain Community with a grade of 75 or higher: Introduction to Traffic Safety, Methods of Teaching Driver Education and Traffic Safety, In-Vehicle Driver Education Methods
- Valid driver's license for the class of vehicle in which applicant desires to instruct
- A minimum of five consecutive years of licensed driving experience
- Must be of good character, reputation, and fitness to instruct driver education
- Current physical exam at time of application
- Submit a notarized criminal history record release form, a complete set of fingerprints, and a notarized motor vehicle record

Standard Instructor Certificate-Driver Education (Saf-C 3105.02)

(valid three years)

- Meets the standards for a provisional certificate (above)
- Submits a completed application, along with the appropriate fee
- Has no disqualifying convictions on the criminal history record or the motor vehicle record
- Complete a supervised teaching experience in New Hampshire during the past two years including a minimum of 60 hours of classroom and 240 hours of behind-the-wheel instruction
- Obtain six credits of college-level courses designed to meet competencies in Saf-C 3103.02b-e with a grade of 75 or higher
- Current physical exam required at time of application
- Has not been subject to an administrative action by the department of safety during the period of driver education provisional certification

Certification Competencies (Saf-C 3103.05 a - f)

- a. The program shall provide the student with knowledge of the basic elements of driver and traffic safety education, including: Theories of accident causation; Interpretation of the elements of the Highway Transportation System; Components of the driving task; Psychological and physiological factors affecting driver behavior; and Laws and rules that regulate motor vehicle operation

Regulatory Agency

Division of Motor Vehicles

New Hampshire Department of Safety
23 Hazen Drive
Concord, New Hampshire 03305

phone (603) 271-4075

fax (603) 271-1760

web <https://www.dmv.nh.gov/drivers-licensenon-driver-ids/apply-your-first-drivers-licensenon-driver-id/driver-education/instructors>

contact TFC Richard Dupont, Supervisor of Driver Education

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- b. The program shall provide teacher candidates with experiences which expand skills in operating motor vehicles under normal and adverse weather conditions
- c. The program shall provide supervised, professional teacher experiences
- d. The program shall provide the student with knowledge of the organization and management of a driver and traffic safety education program
- e. The program shall provide the student with knowledge of: Processes of human growth, development, and learning including the characteristics of particular age groups such as adolescents or adults; Skills used in recognizing, analyzing, evaluating, and employing specific teaching and diagnostic techniques and instructional materials appropriate to the classroom and behind-the-wheel environments; and skills needed to work effectively with educationally or physically handicapped students in the regular classroom
- f. The program shall provide the student with knowledge of the effects of alcohol and other drug use, particularly as they relate to decision-making and driving behaviors

Approval of Driver Education Schools (Saf-C 3108.03)

- (a) An approved drivers' school license shall be issued when a standard certificate applicant:
 - (1) Submits a completed application, pursuant to Saf-C 3108.02;
 - (2) Meets the requirements of Saf-C 3108.07, Saf-C 3109, and Saf-C 3111;
 - (3) Pays appropriate fee, pursuant to RSA 263:44; and
 - (4) Has no grounds for denial, pursuant to RSA 263:50 or these rules.
- (b) All approved drivers' school licenses shall expire on December 31st of each year
- (c) An approved drivers' school license shall be visibly displayed in accordance with the requirements of RSA 263:44
- (d) An applicant who has been denied an approved drivers' school license shall be provided an opportunity for administrative hearing in accordance with the requirements of RSA 263:47 and Daf-C3106.01

Provisional Instructor Certificate-Commercial Driver License Education (Saf-C 3120.01)

- (a) A CDL driver education provisional certificate shall be issued when the applicant:
 - (1) Submits a completed application, along with the appropriate fee, pursuant to Saf-C 3119.041 and Saf-C 3119.02;
 - (2) Meets the requirements of Saf-C 3118.02 through Saf-C 3118.05;
 - (3) Has no disqualifying arrests, indictments or summonses, that the applicant has disclosed pursuant to RSA 263:46-a, I;
 - (4) Has no disqualifying convictions on the criminal history record check pursuant to Saf-C 3121.01(c) or that the applicant has disclosed pursuant to RSA 263:46-a, II; and
 - (5) Has no disqualifying convictions on the motor vehicle record pursuant to Saf-C 3121.01(e).
- (b) An applicant who requests a CDL driver education provisional certificate in order to instruct driver education in an approved drivers' school shall complete a driver training program compliant with 49 CFR 380.
- (c) A CDL driver education provisional certificate shall be valid for a period of 2 years from the date of issuance of the certificate.
- (d) Upon expiration of an initial CDL driver education provisional certificate, an applicant who otherwise meets the requirements of Saf-C 3120.01(a) above may receive one additional provisional certificate if:
 - (1) The applicant has not met the requirements of Saf-C 3120.02(b); and
 - (2) The applicant has not been subject to an administrative action by the department during the period of initial CDL driver education provisional certification.
- (e) An applicant who has been denied a CDL driver education provisional certificate shall be provided an opportunity for an administrative hearing in accordance with the requirements of Saf-C 3121.01.

Standard Instructor Certificate-Commercial Driver License Education (Saf-C 3120.02)

- (a) A CDL driver education standard certificate shall be issued when the applicant:
 - (1) Submits a completed application, along with the appropriate fee, pursuant to Saf-C 3119.01 and Saf-C 3119.02;

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- (2) Meets the requirements of Saf-C 3118.02 and Saf-C 3118.05;
- (3) Is physically capable of providing driver education instruction pursuant to Saf-C 3118.03;
- (4) Has no disqualifying arrests or indictments that the applicant has disclosed pursuant to RSA 263:46-a, I;
- (5) Has no disqualifying convictions on the criminal history record check pursuant to Saf-C 3121.01(c) or that the applicant has disclosed pursuant to RSA 263:46-a, II;
- (6) Has no disqualifying convictions on the motor vehicle record pursuant to Saf-C 3121.01(e); and
- (7) Has not been subject to an administrative action by the department of safety during the period of driver education provisional certification.

Fees

Provisional certification	\$25.00
Standard certification	\$40.00
School certification\$100.00

O*Net Codes

25-2031.00	Secondary School Teachers, Except Special and Vocational Education
25-3021.00	Self-Enrichment Education Teachers

Additional Information Sources

- American Driver and Traffic Safety Education Association
www.adtsea.org
- New Hampshire Division of Motor Vehicles-Driver Education
<https://www.dmv.nh.gov/drivers-licensenon-driver-ids/apply-your-first-drivers-licensenon-driver-id/driver-education>

- (b) An applicant who requests a CDL driver education standard certificate in order to instruct driver education in an approved drivers' school shall:
 - (1) Provide documentation of supervised CDL-A driver education experience in New Hampshire from a licensed CDL commercial school, including a minimum of:
 - a. Sixty hours of CDL-A classroom instruction; and
 - b. Sixty hours of behind the wheel CDL-A instruction in a CDL-A day cab tractor; and
 - c. Thirty hours of combined pre-trip and off road skills; and
 - (2) Provide documentation of completion of a driver training program compliant with 49 CFR 380.
- (c) A CDL driver education standard certificate shall be valid for a period of 3 years from the date of issuance of the certificate.
- (d) An applicant who has been denied a driver education standard certificate shall be provided an opportunity for an administrative hearing in accordance with the requirements of Saf-C 3121.01.

Approval of Commercial Driver Education Schools (Saf-C 3117.05)

Saf-C 3117.05 Approved CDL Drivers' School License. The application and approval process for an approved CDL drivers' school license shall be in accordance with RSA 263:44 and Saf-C 3108. All approved CDL drivers' schools shall comply with 49 CFR 380.

Examination (Saf-C 3103.03; .04 and Saf-C 3118.03)

Physical exam; written exam on traffic and driver education regulations; and road test on driving skills are all required

Continuing Education

Professional growth activities totaling 51 hours

Active Licenses

230 secondary and commercial instructors

Reciprocity

Yes, provided instructor applicant has required courses and credits

Related Training

Driver and Safety Teacher Education