Successfully instruct students to safely operate a motor vehicle in various traffic environments and conditions. Attain student familiarity and understanding of laws, rules and regulations and the natural laws and limitations that foster their development. Work towards a socially responsible vehicle operator, who minimizes risk factors through positive decision making. Use the latest best practices in instruction to obtain objectives from a clearly defined curriculum. Employ a variety of instructional techniques in the classroom and in-vehicle to ensure student comprehension and success. Support an understanding of attitude and health-related issues on the thought and driving process and obtaining competence in safely operating a motor vehicle.

**Legislation**

Statutes: NH RSA 21-P:14,l(a)-(h) and 263:45
Administrative Rules: Chapter Saf-C 3100

**Certification Requirements**

**Provisional Instructor Certificate**
(valid two years)

- High school graduate or high school equivalency
- Complete three, three-credit courses at Keene State College or White Mountain Community with a grade of 75 or higher:
  - Introduction to Traffic Safety
  - Methods of Teaching Driver Education
  - Traffic Safety, In-Vehicle Driver Education Methods
- Valid driver’s license for the class of vehicle in which applicant desires to instruct
- A minimum of five consecutive years of licensed driving experience
- Must be of good character, reputation, and fitness to instruct driver education
- Current physical exam, repeated every three years
- Submit a notarized criminal history record release form and a complete set of fingerprints

**Standard Instructor Certificate**
(valid three years)

- Meet the standards for a provisional secondary school certificate (above)
- Submits a completed application, along with the appropriate fee
- Has no disqualifying convictions on the criminal history record check
- Complete a supervised teaching experience in New Hampshire during the past two years including a minimum of 60 hours of classroom and 240 hours of behind-the-wheel instruction
- Obtain six credits of college-level courses designed to meet competencies in Saf-C 3103.02b-e with a grade of 75 or higher
- Is physically capable of providing driver education instruction
- Has not been subject to an administrative action by the department of safety during the period of driver education provisional certification

**Regulatory Agency**

**Division of Motor Vehicles**
New Hampshire Department of Safety
23 Hazen Drive
Concord, New Hampshire 03305

- **phone** (603) 271-4075
- **fax** (603) 271-0307
- **web** [www.nh.gov/safety/divisions/dmv/driver-licensing/education-training/instructor.htm](http://www.nh.gov/safety/divisions/dmv/driver-licensing/education-training/instructor.htm)
- **contact** TFC Stephanie Bosch, Supervisor of Driver Education
- **e-mail** stephanie.bosch@dos.nh.gov
Approval of Approved Driver’s School

(a) An approved drivers’ school license shall be issued when the applicant:
   Provisional Certificate (valid two years)
   (1) Submits a completed application, pursuant to Saf-C 3108.02;
   (2) Meets the requirements of Saf-C 3108.07, Saf-C 3109, and Saf-C 3111;
   (3) Pays appropriate fee, pursuant to RSA 263:44; and
   (4) Has no grounds for denial, pursuant to RSA 263:50 or these rules.

(b) All approved drivers’ school licenses shall expire on December 31st of each year

(c) An approved drivers’ school license shall be visibly displayed in accordance with the requirements of RSA 263:44

(d) An applicant who has been denied an approved drivers’ school license shall be provided an opportunity for administrative hearing in accordance with the requirements of RSA 263:47 and Daf-C3106.01

Certification Competencies (Saf-C 3103.05 a - f)

1. Standard A
   The program shall provide the student with knowledge of the basic elements of driver and traffic safety education, including:
   ◦ Theories of accident causation;
   ◦ Interpretation of the elements of the Highway Transportation System;
   ◦ Components of the driving task;
   ◦ Psychological and physiological factors affecting driver behavior; and
   ◦ Laws and rules that regulate motor vehicle operation

2. Standard B
   The program shall provide teacher candidates with experiences which expand skills in operating motor vehicles under normal and adverse weather conditions

3. Standard C
   The program shall provide supervised, professional teacher experiences

4. Standard D
   The program shall provide the student with knowledge of the organization and management of a driver and traffic safety education program

5. Standard E
   The program shall provide the student with knowledge of:
   ◦ Processes of human growth, development, and learning including the characteristics of particular age groups such as adolescents or adults;
   ◦ Skills used in recognizing, analyzing, evaluating, and employing specific teaching and diagnostic techniques and instructional materials appropriate to the classroom and behind-the-wheel environments; and
   ◦ Skills needed to work effectively with educationally or physically handicapped students in the regular classroom

6. Standard F
   The program shall provide the student with knowledge of the effects of alcohol and other drug use, particularly as they relate to decision-making and driving behaviors
Driver Education Instructor Motor Vehicle Schools (continued)

Examination
Physical exam; written exam on traffic and driver education regulations; and road test on driving skills are all required

Fees
<table>
<thead>
<tr>
<th>Certification Type</th>
<th>Fee</th>
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<tr>
<td>Provisional certification</td>
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<td>Standard certification</td>
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Continuing Education
Professional growth activities totaling 51 hours

O*Net Codes

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<td>25-2031.00</td>
<td>Secondary School Teachers, Except Special and Vocational Education</td>
</tr>
<tr>
<td>25-3021.00</td>
<td>Self-Enrichment Education Teachers</td>
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</tbody>
</table>

Reciprocity
Yes, provided applicant has required courses and credits

Additional Information Sources
American Driver and Traffic Safety Education Association
<www.adtsea.org/adtsea/>

Active Licenses
206 secondary and commercial instructors

Related Training
Driver and Safety Teacher Education