

# **\*\*SCHEDULING UPDATE \*\***

***(effective Monday, March 30, 2020)***

***Due to the unprecedented volume impacting our system for filing a new claim, you are assigned a block of time based on the first letter of your last name to file your new claim***

<b>1<sup>ST</sup> LETTER OF LAST NAME</b>	<b>DAY</b>	<b>TIME RANGE</b>
<b>A-F</b>	Monday	12 am - 12 pm
<b>G-M</b>	Monday	12 pm - 12 am
<b>N-S</b>	Tuesday	12 am - 12 pm
<b>T-Z</b>	Tuesday	12 pm - 12 am
<b>A-F</b>	Wednesday	12 am - 12 pm
<b>G-M</b>	Wednesday	12 pm - 12 am
<b>N-S</b>	Thursday	12 am - 12 pm
<b>T-Z</b>	Thursday	12 pm - 12 am

<b>1<sup>ST</sup> LETTER OF LAST NAME</b>	<b>DAY</b>	<b>TIME RANGE</b>
<b>A-L</b>	Friday	12 am - 12 pm
<b>M-Z</b>	Friday	12 pm - 12 am
<b>A-L</b>	Saturday	12 am - 12 pm
<b>M-Z</b>	Saturday	12 pm - 12 am
<b>A-F</b>	Sunday	12 am - 10 am
<b>G-M</b>	Sunday	10 am - 2 pm
<b>N-S</b>	Sunday	2 pm - 6 pm
<b>T-Z</b>	Sunday	6 pm - 12 am