

Child Care Program Associate Teacher

Child Care Program Associate Teachers provide a daily schedule of activities for play, meals, sleep, and toileting, and are responsible for children in their care.

Legislation

Statute: NH RSA 170-E
Administrative Rules: Chapter He-C 4002

Licensure Requirements

- Child day care agencies (provider/facility/program) must be licensed by the Child Care Licensing Unit under the New Hampshire Department of Health and Human Services
- For employment in a child care nursery, group child care center, preschool program, or school-age program, all child care personnel must provide documentation of education and experience, with such documentation to be kept on file at the child care program
- Licensure of individuals is not required. Credentialing is voluntary.
- **Associate Teachers** in group child care programs, child care nurseries, preschool programs, and center-based night care programs shall be at least 18 years of age, have a high school diploma or general equivalency diploma, and have at least one of the following:
 1. Nine college credits in early childhood education, including three credits in child growth and development;
 2. A minimum of 1,500 hours of supervised experience in a licensed program or public or a private elementary school with recommendation from the center director plus documentation of at least three credits in an early childhood education course, and a written plan for completion of an additional six credits earned within a year of employment.
 3. A minimum of 1,000 hours of supervised child care experience in a licensed program and documentation of successful completion of a two-year vocational child care course;
 4. Written documentation on file with the department that she or he was qualified for the position of associate teacher on or before the adoption of these administrative rules.
- **Child Care Assistants** in group child care programs, child care nurseries, preschool programs, and center-based night care programs shall:
 1. Be at least 16 years of age
 2. Work with children only under the direct supervision and observation of a staff person who meets at least the minimum qualifications of an associate teacher

Regulatory Agency

Child Care Licensing Unit

New Hampshire Department of Health and Human Services
129 Pleasant Street
Concord, New Hampshire 03301

phone 1-800-852-3345 ext. 9025; or (603) 271-9025

fax (603) 271-4782

web <www.dhhs.nh.gov/oos/cclu/>

contact Melissa Clement, Chief

e-mail mclement@dhhs.state.nh.us

Child Care Program Associate Teacher (continued)

- **Family Child Care Providers, Workers, or Assistants**

1. Family child care providers shall be at least 21 years of age. If between 18 and 21 years old, they must submit documentation that they have a high school diploma or general equivalency diploma and successfully completed a two-year child care curriculum approved by the Department of Education or college courses totalling six credits in human growth and development or early childhood education. New Hampshire residency is required for a family child care provider
2. Family child care workers shall be 18 years of age or older
3. Family child care assistants shall be 16 years of age or older and shall work under the supervision of the family child care provider or the family child care worker at all times

Examination

No examination is required, however, CPR and first aid certification are required

Fees

There is a \$25.00 fee for application for a voluntary credential, which is valid for three years. Fees vary at the community level.

Continuing Education

All center-based center directors, lead teachers, associate teachers, and family child care providers and workers shall complete 18 hours of training per calendar year in any of the following areas:

- Child development
- Health and safety, or life safety
- Children with special needs
- Nutrition
- Any child care related courses sponsored or funded by the Department, including but not limited to child care basics or beyond the basics
- Indoor and outdoor learning environments
- Behavior guidance
- Staff supervision
- Leadership, child care administration, or mentoring in early childhood
- Financial management
- Working with families
- Legal issues in child care
- Child welfare

Reciprocity

Not permitted

Active Licenses

905 licensed center and home child care programs

Child Care Program Associate Teacher (continued)

Related Training

Child Care Provider/Assistant

O*Net Codes

39-9011.00 Child Care Worker

Additional Information Sources

NH Early Childhood Credential
DHHS/DCYF/Child Development Bureau
<www.dhhs.nh.gov/dcyf/cdb/profdev.htm>

Council for Professional Recognition (CDA)
<www.cdacouncil.org>

American Montessori Society
<www.amshq.org>

North American Montessori Teachers' Association (NAMTA)
<www.montessori-namta.org>

National Head Start Association
<www.nhsa.org>