

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EMPLOYMENT SECURITY (“NHES”)

REQUEST FOR PROPOSAL
RFP# NHES 2021-05 ISSUED MAY 6, 2021
STATEWIDE HVAC MAINTENANCE, REPAIR AND REPLACEMENT SERVICES

ADDENDUM #4

RESPONSE TO RFP# NHES 2021-05, SECTION 4B, PROPOSAL INQUIRIES. This Addendum #4 to RFP NHES 2021-05 includes responses to proposer inquiries received after the required date of May 14, 2021. RFP 2021-05 provides, “Inquiries received later than the conclusion of the Proposer Inquiry Period shall not be considered properly submitted and may not be considered.” Because the questions below relate only to the technical requirements of the Proposer’s submission, NHES has chosen to provide answers to all prospective bidders.

This Addendum further extends the submission deadline for Proposals to May 25, 2021

Question 11. Is the P-37 form supposed to be included in the bid package? This is not specified and in the past this was sent to us filled out to be signed after the contract was awarded.

NHES response: Section 8.C of RFP 2021-05 provides, “[t]he Agency will require *the successful bidder* to execute a Not to Exceed Contract using the Standard Terms and Conditions of the State of New Hampshire which is attached as Appendix A . . . The Agency may consider modifications of this form during negotiations. To the extent that a Proposer believes that exceptions to the standard form contract will be necessary for the proposer to enter into the Agreement, the Proposer should not those issues during the Proposer Inquiry Period.”

Proposers are not required to submit the P-37 form with their proposal. A copy of the form is provided as some prospective bidders may raise exceptions to the terms. The deadline for Proposers to raise exceptions to the terms has not been and is not amended by this Addendum.

Question 12. On attachment D there is a line asking for the NH Employer ID#. Can you tell me where I would find this?

NHES response: The NH Employer ID# is the Proposer’s UC account number with NHES.

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Section 1.B Schedule of RFP 2021-05 is amended to read as follows:

Event	Date	Local Time (EST)
Proposers Submit Proposals	5/25/21	4:00 PM

All other terms and conditions of RFP# 2021-05 Statewide HVAC Maintenance, Repair and Replacement Services remain in effect.

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Please include a signed copy of this signature page with your proposal.

Vendor _____ Address _____

By: _____
(This document must be signed) (Title)

(Please print or type name) Tel. No. _____

**CONTACT: Jill D. Revels, Business Administrator
New Hampshire Employment Security
(603) 229-4449**